

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

Absent: Mrs. Jensen

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Board Policy Review – Kenna Haycox, OSBA

Retiree Recognition – Anne Nock

Cafeteria and facilities presentation – Steve Parker, Operations Supervisor

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

19-147 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-148 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

**Regular Meeting-- June 24, 2019**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

- 19-149** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**D. PURCHASE OF REPLACEMENT CHROMEBOOKS**

- 19-150** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the purchase of replacement Chromebooks through DataServ as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**E. PARENT TRANSPORTATION PAYMENT IN LIEU**

- 19-151** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve "payment in lieu" contracts for the following students, payable to the parent or guardian.

Parent / Guardian	Student	Grade	School
Valerie Russo	Gianluca Russo	12 <sup>th</sup>	St. Edward High School
David & Victoria Layne	Sebastian Layne	12 <sup>th</sup>	Holy Name
David & Victoria Layne	Giovanna Layne	10 <sup>th</sup>	Holy Name

# RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

Michael & Barbara Griffith	Michael Griffith	9 <sup>th</sup>	St. Ignatius High School
Amelia Abuabsa	Fatima Abuabsa	11 <sup>th</sup>	Magnificat High School
Rose-Marie Janesz	Benjamin Janesz	12 <sup>th</sup>	St. Ignatius High School
Rose-Marie Janesz	Lauren Janesz	10 <sup>th</sup>	Magnificat High School
Rose-Marie Janesz	Joshua Janesz	8 <sup>th</sup>	Lakewood Catholic Academy
Rose-Marie Janesz	Joseph Janesz	8 <sup>th</sup>	Lakewood Catholic Academy
Rose-Marie Janesz	Melissa Janesz	5 <sup>th</sup>	Lakewood Catholic Academy
Rose-Marie Janesz	John Paul	1 <sup>st</sup>	Lakewood Catholic Academy
Molly Culkar	Anne Culkar	4 <sup>th</sup>	St. Raphael
Molly Culkar	Thomas Culkar	1 <sup>st</sup>	St. Raphael
Tammy Greber	Kenneth Greber	9 <sup>th</sup>	St. Ignatius High School
John & SueAnn Ochenas	Maria Ochenas	4 <sup>th</sup>	St. Raphael
John & SueAnn Ochenas	Monica Ochenas	K	St. Raphael
Mary Pokrywka	Richie Pokrywka	10 <sup>th</sup>	St. Edward High School
Mary Pokrywka	Joey Pokrywka	6 <sup>th</sup>	St. Bernadette
Mary Pokrywka	Abby Pokrywka	K	St. Bernadette
Danielle Stanaczyk	Carter Stanaczk	7 <sup>th</sup>	Bethany Lutheran School
Danielle Stanaczyk	Noah Stanaczyk	2 <sup>nd</sup>	Bethany Lutheran School
Danielle Stanaczyk	Ethan Stanaczyk	9 <sup>th</sup>	Lutheran West High School
Chara Wallace	Mya Wallace	9 <sup>th</sup>	Lutheran West High School

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

## 9. SUPERINTENDENT'S BUSINESS

### A. REPORTS

### B. PERSONNEL

#### RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

**19-152** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Kaitlin Jackson**, resigning Brookside Middle School Art Teacher, effective July 10, 2019.
- b. **Jennifer Krieger**, requesting a Parental Leave of absence beginning December 19, 2019 and returning on approximately May 11, 2020.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Jensen  
Motion Carried: 4-0

**ADMINISTRATIVE**

**19-153** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education grant the following Administrator a purchased service consulting contract ***not to exceed 20 days*** at the appropriate per diem rate.

a. **Bruce Bradley**, Federal Grant and CCIP Consultant, effective 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Jensen  
Motion Carried: 4-0

**CERTIFIED**

**19-154** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake approves the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. **Adam Sampson**, Elementary Music Teacher, effective August 23, 2019.  
b. **Brenda Svec**, Teacher on Special Assignment/Coordinator of Instruction, effective for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Jensen  
Motion Carried: 4-0

**SUPPLEMENTAL**

**19-155** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Alexandra Barbee**, BMS Volleyball Coach, Class III, Step 0.  
b. **Bill McCleave**, BHS Football Coach .5, Class II, Step 4.



RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

- c. **Casey Pierson**, BHS Assistant Basketball Coach, Class II Step 0.
- d. **Phil Rawlings**, BMS Boys Basketball Coach, Class III, Step 4.
- d. **Karliayn Schroeder**, BHS Volleyball Coach, Class III, **CORRECTED from Step 1 TO Step 4.**
- e. **Max Wilson**, BHS Assistant Football Coach, Class II, Step 0.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**PARENT/COMMUNITY VOLUNTEER(S)**

**19-156** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2019-20 school year/season.

- a. **Mary Kramp**, Parent/Community/Band Volunteer, at no cost to the district, effective July 23, 2019.
- b. **Julie Roth**, Parent/Community/Band Volunteer, at no cost to the district, effective July 23, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**C. OTHER**

**19-157** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL**, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0

**10. STANDING COMMITTEE REPORT**

- 1. Joint Vocational School – Sandy Jensen
- 2. Athletic Counsel – Lisa Miller
- 3. Legislative Liaison – Amy DeLuca
- 4. Endowment Fund – Pat Czech

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
July 22, 2019

5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. ADJOURNMENT

**19-158** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 7:15 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Jensen

Motion Carried: 4-0



Michael F. Cook, Superintendent

\_\_\_\_\_  
Mrs. Sheila Lopez, President

Mary P Czech  
Mary P. Czech  
Vice-President

The next meeting will be on August 12, 2019 at 5:30 PM at the Administration Center.